

**Regular Meeting of the Pecatonica Board of Trustees**

**Tuesday, February 16, 2016 at 6:00pm**

**Village Hall 405 Main St. Pecatonica, IL**

1. **Call to Order:** Village President Dan Barber called the meeting to order at 6:00 PM on Tuesday, February 16, 2016 at the Village Hall.
2. **Silent moment observed**
3. **The Pledge to the American Flag was recited.**
4. **Roll call was taken.** Trustees Zach Foster, Bill Determan, Bill Smull, Steve Eytalis and Paula Hachmeister were present and Trustee Metz was not present.  
  
Others Present: Village Clerk Gwenn Shirley, Attorney Doug Henry, Village Treasurer Nola Markel, Police Chief Bob Smith, and Engineer Jason Stoll.
5. **A quorum was established.**
6. **Approval of Meeting Minutes:** A motion was made and seconded to approve the minutes for the Regular Board meeting held on January 19, 2016. Foster/Determan. All Trustees present voted. Aye 4 Nay 0, Abstention 1, Absent 1. Minutes approved.
7. **Call to the Public:** None
8. **Additions/Corrections to the Agenda:** Under Section A. add #2 Proclamation for National Dress in Blue Day and under Section I add #2 Banners.
9. **Approval of Agenda:** A motion was made and seconded to approve the agenda as amended. Smull/Foster. All Trustees present voted. Aye 5, Nay 0, Absent 1. Motion approved

**Agenda Items**

**A. Village President's Items (President Barber)**

1. 2016/2017 Budget –

Village President Barber provided all Trustees with current budget information to review prior to the next Committee of the Whole meeting. It was also stated that some information was just received tonight in regards to the Administration Budget and those changes will be entered and the adjusted Administration Budget will be emailed to everyone.

2. Proclamation–

Village President Barber read the National Dress in Blue Day Proclamation.

- B. **Unfinished Business** - None
- C. **New Business** - None
- D. **Legal (Attorney Doug Henry)** – Nothing to report
- E. **Finance Committee (Liaison Foster)** – Nothing to Report

**F. Planning Commission/Zoning Board**

1. Next meeting - February 17, 2016 and they will be reviewing map amendments.

**G. Public Works (Liaison Smull)**

1. Liaison Report – Nothing to report
2. Engineer – Nothing to report

**H. Public Safety (Liaison Eytalis) – Nothing to report.**

Police Chief Bob Smith reported that he was directed to get some prices on the installation of the camera equipment donation and it should cost between” \$300-\$400”. Based on this price Board approval will not be needed. Attorney Henry stated that we need to get the Resolution approved at the next meeting which will state that we formally accept the camera. Police Chief Smith also reported that he will be out of town Friday – Tuesday and Corporal Humphries will be in charge during this time.

**I. Economic Development Committee (Chairman Determan)**

1. Next Meeting: Monday, February 8, 2016 at 6:00 p.m.
2. Working on replacing the 10 Historical and 2 Farmers Market banners, rods and pins at a cost of \$1534.60. Also brochures are being reviewed and the cost estimate of being printed might run about \$1500.

**J. Treasurer (Nola Markel)**

1. Warrant Lists (attachment)

Treasurers General and W/S	\$52,129.15
Clerks General and W/S	\$21,160.51

A motion was made and seconded to accept the warrant list as presented. Smull /Foster Roll call vote was taken. All Trustees voted yes. Yes 5, No 0. Absent 1. Motion approved.

**K. Clerk’s Items (Gwenn Shirley) –** Village President Barber shared with the Trustees that Gwenn is the third Clerk since he has been in the Administration and the first two I asked for them to go through the billing system with a fine tooth comb as did the Board request this. Things are continuing to pop up as issues however, Gwenn is taking the time to either fix the problems or compile a list for LOCIS to fix. For instance, it was just found where a homeowner who failed to notify us that they moved and they had a tenant that was over \$1000 in arrears and no penalties were being added due to how the system is set up which we will be making changes to. Gwenn tracked down the homeowner and collected what was due. I would like to thank her for being diligent in this and maybe this time we will get all of the details worked out this time. She also brought up that when we take the bills to the post office for mailing we get a stack back about a week later damaged which in turn has to be redone. At this time we are contemplating on after all of the current stock is gone to start mailing them in letter form in an envelope. This is taking up too much time and people are not receiving their water bills promptly.

There was discussion in regards to other methods to be utilized in accepting payments.

**L. Community Liaison Reports –**

1. School District -Trustee Eytalis – Nothing to report –
2. Pecatonica Township – Trustee Hachmeister – Nothing to report

3. Fire Department – Trustee Smull – Nothing to report
4. Park District – Trustee Metz – not present
5. Fair Board Trustee Foster – Nothing to report
6. PIA – Trustee Determan - Nothing to report.

Village President Barber reported that he and Joan Cunningham attended a meeting in Winnebago in regards to the Y.M.C.A. last week. They are looking at this area but the only one that they have talked to is Winnebago. They were asked at the meeting if they contacted any of the other communities and it was stated that they have had no contact with the other communities. Village President Barber stated that he has sent them two emails stating that Pecatonica would be interested in helping if they came to talk to us. At this time it is not sure which way it will go.

Motion was made and seconded at 6:33 pm. to adjourn. Foster/Determan

Next Village Board meeting: Tuesday, March 15, 2016 at 6:00pm Village Hall