

Regular Meeting of the Pecatonica Board of Trustees
Tuesday, January 19, 2016 at 6:00pm
Village Hall 405 Main St. Pecatonica, IL

1. Call to Order: Village President Dan Barber called the meeting to order at 6:00 PM on Tuesday, January 19,, 2016 at the Village Hall.
2. Silent moment observed
3. The Pledge to the American Flag was recited.
4. Roll call was taken. Trustees Zach Foster, Bill Determan, and Steve Eytalis were present and Trustee Metz, Smull and Hachmeister were not present.

Others Present: Village Clerk Gwenn Shirley, Attorney Doug Henry, Village Treasurer Nola Markel, Police Chief Bob Smith, Public Works Mark Rust and Engineer Jason Stoll.

5. A quorum was established.
6. Approval of Meeting Minutes:

A motion was made and seconded to approve the minutes for the Regular Board meeting held on December 15, 2015. Eytalis/Determan. All Trustees present voted yes. Aye 3, Nay 0, Absent 3. Minutes approved.

7. Call to the Public: None

8. Additions/Corrections to the Agenda:

Under Section A. add #3, Engineers report on ComEd and under Public Works add #3 Sweeper informational only and under J. Treasurers report add \$6,402.78 to Treasurers General & W/S and \$33,017.82 to Clerk General and W/S.

9. Approval of Agenda: A motion was made and seconded to approve the agenda as amended. Eytalis/Foster. All Trustees present voted. Aye 3 Nay 0, Absent 3. Motion approved

Agenda Items

- A. Village President's Items (President Barber)

1. Copy Machine Proposal –

Discussion

The maintenance contract will be canceled on the machine in the Police Department, we will not purchase a new machine at this time due to the current machine in the Clerk's office only being 3 years old and we will purchase the maintenance contact for this machine at a cost of \$154.00 per quarter.

2. Winnebago County IT Services–

Motion was made and seconded to move the server backup, web hosting and website and labor for repairs from Computer Know How and CRF print to Winnebago County IT Department.

Eytalis/Determan

Motion was amended to also include the email hosting only if Winnebago County is cheaper than Dot Easy. Roll call vote was taken. All Trustees present voted. Trustees Determan, Eytalis and Village President Barber voted yes. Trustee Foster abstained. Yes 3, No 0, Abstain 1, Absent 3. Motioned approved

3 Engineers Report

Jason Stoll updated the Village Board in regards to the conversations started last summer with ComEd. It was confirmed that they did receive our information and they will now start to process it and was assured that we will have a response by March 2016. ComEd stated that they needed drawings of the Kiosk which were provided to Jason by Village President Barber and they will be scanned immediately. Will be staying in close contact with ComEd in regards to the status.

Spoke on the concerns of bidding the parking lot project now that we are in the winter months. It was suggested that a specification on the timeline expected as to when the Village Board will award the contract be added by stating that the "Village Board reserves the right to accept or reject up to ninety days any or all bids."

Donations to date are \$18,000 and this is in addition to the \$20,000 that we already had and we anticipate another \$1500-\$1700 donation to come it.

The parking lot will be bid out and will have something back in by the February meeting.

B. Unfinished Business - None

C. New Business - None

D. Legal (Attorney Doug Henry) – Nothing to report

E. Finance Committee (Liaison Foster) –

1. Liaison report – Review the budgets that you have been provided with and they will be discussed at the next Committee of the Whole meeting.

F. Planning Commission/Zoning Board

1. Next meeting - Nothing scheduled at this time, the Zoning Maps are being reviewed at this time

G. Public Works (Village President Barber)

1. Liaison Report – Nothing to report
2. Engineer – Jason Stoll reported that a meeting is scheduled January 27, 2016 with Mark Rust and A.C. Paving in regards to some concerns about some previous street work that was completed.
3. Street Sweeper – Village President Barber reported that Included with the Board Packets was information in regards to the Street Sweeper. E.J. Equipment was able to locate used parts for the sweeper which is about a 1/3 of the cost of the original price that we were quoted. Cannot vote on tonight but would like to take a straw poll which in turn will allow Mark to call the company and they will hold it for us. Attorney Henry recommended that instead of a straw poll just ask each Trustee how they feel on this issue.

All discussion was in favor of using the used parts for the Sweeper.

- H. Public Safety (Liaison Eytalis) – Stated that the Police Chief shared with him the potential of a donation of equipment that can be used by the Police Department.

Police Chief Bob Smith reported a man came in the lobby and stated that he noticed that our squads did not have any camera equipment and if the Police Department was interested in receiving a donation of one. This could save the Village about \$6000 and it is not a state of the art camera and was used by another agency which chose to update their equipment with something more modern. Did not feel comfortable accepting the donation on behalf of the board which is why it is being brought up tonight.

Discussion

Village President Barber directed the Police Chief and Treasurer Markel to contact the insurance company to see if this will affect our insurance. Once we have this answer it will be added to the next Village Board meeting to vote on.

- I. Economic Development Committee (Chairman Determan)

- 1. Next Meeting: Monday, February 8, 2016 at 6:00 p.m.

- J. Treasurer (Nola Markel)

- 1. Warrant Lists (attachment)

Treasurers General and W/S	\$6,402.78
Clerks General and W/S	\$33,017.82

A motion was made and seconded to accept the warrant list as presented. Foster/Determan Roll call vote was taken. All Trustees voted yes. Village President Barber voted yes. Yes 4, No 0. Absent 3. Motion approved.

- K. Clerk's Items (Gwenn Shirley) - None

- L. Community Liaison Reports –

- 1. School District -Trustee Eytalis – Nothing to report – Village President Barber reported that the signs are up about the High School Science team and the Blue Ribbon Elementary School and Jason Stoll reported that we are still waiting to hear back about the retention pond.
 - 2. Pecatonica Township – Trustee Hachmeister – Nothing to report
 - 3. Fire Department – Trustee Smull – Village President Barber spoke to the Fire Department in regards to providing some training to Public Works and Police Dept. on the Self Contained Breathing Apparatus, Public Works Director Mark Rust stated that on January 25, 2016 he will be training the Fire Department on how to operate a hydrant.
 - 4. Park District – Trustee Metz – not present
 - 5. Fair Board Trustee Foster – Nothing to report
 - 6. PIA – Trustee Determan - Nothing to report, Village President Barber stated that Joan Cunningham approached him in regards to having someone from the Pecatonica area serve on the advisory committee that is exploring the idea of building a new Y.M.C.A. in Winnebago.

Motion was made and seconded at 6:38 pm. to adjourn. Determan/Foster

Next Village Board meeting: Tuesday, February 16, 2016 at 6:00pm Village Hall