

Regular Meeting of the Pecatonica Board of Trustees
Tuesday, September 15, 2015 at 6:00pm
Village Hall 405 Main St. Pecatonica, IL

1. Call to Order: Village President Dan Barber called the meeting to order at 6:01 PM on Tuesday, September 15, 2015 at the Village Hall.
2. Silent moment observed
3. The Pledge to the American Flag was recited.
4. Roll call was taken. Trustees present Zach Foster, Paula Hachmeister, Tricia Metz, Bill Determan and Steve Eytalis and Bill Smull were present.

Others Present: Village President Dan Barber, Village Clerk Gwenn Shirley, Attorney Doug Henry, Village Treasurer Nola Markel, Police Chief Bob Smith, Public Works Mark Rust and Engineer Jason Stoll.
5. A quorum was established.
6. Approval of Minutes: August 18, 2015 Foster/Smull. 5 Yes 0 No 1 Abstain. Motion passed
7. Call to the Public: None
8. Additions/Corrections to the Agenda: None
9. Approval of Agenda: A motion was made and seconded to approve the agenda as presented. Foster/Smull. All Trustees present voted yes. Yes 6. No 0. Motioned passed

Agenda Items

- A. Village President's Items (President Barber)
 1. Village Clerk Appointment – Gwenn Shirley. New Village Clerk was sworn into office by Attorney Doug Henry.
- B. Unfinished Business
 1. Ordinance 2015-21: An Ordinance Amending Article Nine (9), "Water", Chapter Nineteen (19), "Water Service Rates," Section A., Item 1. And Item 2. Under "Metered Water Service."
- Motion was made by Trustee Foster and seconded by Trustee Smull to table Ordinance 2015-21 until after the Public Hearing which is scheduled to be held on October 6, 2015. All Trustees present voted yes. Yes 6. No 0. Motion passed.
 2. Ordinance 2015-22: An Ordinance Authorizing The Lease Of A Part Of Real Estate Owned By The Village Of Pecatonica, Illinois Zoned Commercial, Cd, Commercial District, Commonly Known As 100 Taylor Street, P.I.N. 09-28-105-001, For The Purpose Of Erecting And Operating A Cellular Tower. Village Chairman Barber stated that we will come back to this. After some brief discussion a motion was made by Trustee Foster and seconded by Trustee Smull to table Ordinance 2015-22 until it is confirmed that the notice was published in the paper. All Trustees present voted yes. Yes 6. No 0. Motion passed.

C. New Business

1. None

D. Legal (Attorney Doug Henry)

1. None

E. Finance Committee (Chairman Foster)

1. Liaison Report – Trustee Foster advised that there are no new reports
2. Purchasing policy amendments – After some brief discussion Trustee Smull made the motion to add the words Committee Chairman/Liaison after Village President on page 5 Section E second line. Motion failed due to a lack of second.

Motion made by Trustee Foster seconded by Trustee Eytalis to add at the end of Section E “The Village President will notify the Committee Chair/Liaison when the purchase has been approved.” Roll call vote was taken Trustees Foster, Metz, Determan and Smull voted yes. Trustees Eytalis and Hachmeister voted no. Yes 4. No 2. Abstain 0. Motion passed.

Motion made to approve the Purchasing Policy as amended. Foster/Eytalis. Roll call vote taken. All Trustees voted yes. Yes 6. No 0. Abstain 0. Motion passed

3. Budget Adjustments – Village President Barber, Police Chief Smith and Public Works Director Mark Rust each discussed and reviewed with the Board the portion of the budget that pertained to their department budget adjustments based on the LGDF Funds.

Motion was made and seconded to approve the budget amendment to the Administration budget of \$30,000 for Fiscal year 2015/2016 to reflect a total budget of \$224,718. Foster/Determan. Roll call vote taken. Trustees Foster, Metz, Determan and Hachmeister voted yes. Trustees Smull and Eytalis voted no. Yes 4. No 2. Abstain 0, Motion passed.

Motion was made and seconded to approve the proposed Police Department amended budget for Fiscal Year 2015/2016 to reflect a total spending of \$216,204.31. Smull/Determan. Roll call vote taken. Trustees Metz, Determan, Smull, Eytalis and Hachmeister voted yes. Trustee Foster voted no. Yes 5. No 1. Abstain 0. Motion passed.

Motion was made and seconded to transfer \$1750.01 back to the Police Protection Funds. Smull/Metz. Roll call vote taken. All Trustees voted yes. Yes 6. No 0. Abstain 0. Motion passed.

Motion was made and seconded to approve the proposed budget of \$202,774 for the Public Works Department. Smull/Determan. Roll call vote taken. All Trustees voted yes. Yes 6. No 0. Abstain 0. Motion passed.

F. Planning Commission/Zoning Board

1. Next Meeting: October 7, 2015 @ 7:00 p.m.

Village President Barber mention that he has spoken to some of the Planning Commission/Zoning Board members in regards to attending the meetings and he is still working on making contact.

G. Public Works (Liaison Smull)

1. Liaison Report – No report
2. Public Works Director Report (Mark Rust) –We currently have twenty three furnaces that need to be maintained throughout the department, spoke with Jansen Heating and Air Conditioning in regards to to them annually inspecting the furnaces. Jansen provided a quote of \$1,150 to annually inspect the furnaces. This price included labor and materials.

Motion was made and seconded to approve the contract with Jansen Heating and Air Conditioning As presented. Eytalis/Smull.

After some discussion as motion was made and seconded to withdraw the motion. Eytalis/Smull Director Rust was directed to get two additional quotes.

After some very brief discussion a motion was made and seconded to approve the Who Concrete Estimate #797 for \$2,275.00. Smull/Foster. All Trustees voted yes. Yes 6. No 0. Abstain 0. Motion passed.

Engineers report- Main Street project is coming along, final audit conducted by IDOT this week no major problems, working on final punch list items, the parking lot project will be discussed under the the committee report and will be working with the School District in regards to the retention pond.

Director of Public Works Rust stated that he contacted the company that we originally purchased the sweeper From, a thorough inspection was conducted on the sweeper and a list was drawn up. Items were listed as short term and long term. We could probably get at least three more years of use out the sweeper if the repairs are done. Prior to the current Directors employment with the Village \$12,000 was spent on repairs for the sweeper.

Motion made and seconded to approve the expenditure of \$354.94 # 0070968 to EJ Equipment for sweeper repairs as presented. Smull/Hachmeister. Roll call vote taken. Trustees Foster, Metz. Determin, Smull and Hachmeister voted yes. Trustee Eytalis voted no. Yes 5. No 1. Abstain 0. Motion passed.

H. Public Safety (Liaison Eytalis)

1. Liaison Report –. No report
2. Police Report (Chief Smith) – Would like to remind residents to not rake their leaves to the street. Attended a meeting on September 14, 2015 in regards to consolidating police records this will allow a free exchange of information, have access to more information, control cost and each municipality would be charged for this service.

I. Economic Development Committee (Chairman Metz)

1. Next Meeting: Monday, October 12, 2015 at 6:00pm
2. Chairman's Report –. Voted to spend \$100 toward prizes for PIA, the drawings were reviewed that Jason provided and one change was discussed, \$36,000 has been raised so far, Kiosk will come first and Bennett Construction will be taking care of this, waiting on approval from ComEd. Winnebago County will be able to provide another \$10,000 toward the project since they are in a new budget year. Some of the Christmas lights are not working but will go another year to use them. Since prices are 33% lower on new lights in the spring we will be looking at replacing them with LED lights since they are overall a better light and it will only take two weeks to get banners.

J. Treasurer (Nola Markel)

1. Warrant Lists (attachment)

Treasurers General and W/S	\$4,642.02
Clerks General and W/S	\$15,943.29

A motion was made and seconded to accept the warrant list as presented. Foster/Metz
Roll call vote taken. All Trustees voted yes. Yes 5. No 0. Abstain 0.

K. Clerk's Items (Gwenn Shirley)

No report

L. Community Liaison Reports –

School District – Trustee Eytalis

Spoke to the District in regards to potential problems of the cars passing the buses and it was stated there are no problems with this right now.

Pecatonica Township – Trustee Hachmeister - No report

Fire Department – Trustee Smull – No report

Park District – Trustee Metz – No report

Fair Board – Trustee Foster – No report and it was suggested that he contact Bill Swanson or Paul Shippy.

PIA- Trustee Determan – No report

Mark Rust reported that hydrants will be flushed next week.

Took at 3 minute recess at 7:42 p.m.

Meeting back in session at 7:48 p.m.

Roll call taken. Trustee Foster ,Metz, Determan, Smull, Eytalis and Hachmeister..Quorum present

M. Executive session-

The Building Inspector position does not qualify as an executive session discussion since he is not an employee he is a contractor.

Some discussion in regards to a fencing issue on Berglund Road also it was suggested that if there are any concerns with his performance why not sit down and have a conversation with him about it.

Motion was made and seconded at 8:07 pm. to adjourn. Foster/Metz

Next Village Board meeting: Tuesday, October 20, 2015 at 6:00pm